

**San Dieguito Union High School District  
PERSONNEL COMMISSION**

**Regular Meeting Minutes**

4:00 P.M., January 13, 2015  
710 Encinitas Boulevard, Encinitas, CA 92024  
District Office Board Room 101

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**REGULAR MEETING/OPEN SESSION**

1. Call to Order  
The meeting was called to order at 4:00 P.M. by David Holmerud, Commission Chair.
  
2. Pledge of Allegiance  
The pledge of allegiance was led by Commissioner Holmerud.

Members in Attendance

John Baird  
David Holmerud  
Terry King

Staff in Attendance

Corrie Amador, Director  
Barbara Bass, Human Resources Analyst  
Kathy Potter, Human Resources Technician

Guests

Laura August  
Carmen Blum  
Matt Colwell  
Alex Guerrero  
Scott Hendries  
Debbie Johnson  
Torrie Norton

3. Approval of the Agenda for the January 13, 2015, Personnel Commission Regular Meeting.  
  
Motion by JOHN BAIRD, second by TERRY KING, to approve the agenda for the January 13, 2015, Personnel Commission Regular Meeting.  
*Passed unanimously.*
  
4. Approval of the Minutes for the December 16, 2014, Personnel Commission Regular Meeting.  
  
Motion by TERRY KING, second by JOHN BAIRD, to approve the minutes for the December 16, 2014, Personnel Commission Regular Meeting.  
*Passed unanimously.*

**ACTION ITEMS**

5. ELIGIBILITY LISTS TO BE ESTABLISHED

- A. Motion by JOHN BAIRD, seconded by TERRY KING, to establish an Eligibility List for NUTRITION SERVICES ASSISTANT TRANSPORTER I, SR-27, Promotional, six months eligibility.  
*Passed unanimously.*

**DISCUSSION/INFORMATION ITEMS (See Supplements)**

6. STAFF COMMENTS ON PERSONNEL ACTIVITIES

The Personnel Commissioners' packets included for review and discussion:

- A. Recruitment Update
- B. Vacancy Report
- C. Employment Listing (None to report)
- D. Revisions of the Personnel Commission Rules and Regulations

The Commission requested the Director create a project timeline for the revising of the Rules and Regulations. Commissioner Baird requested a copy of the related sections of the CSPCA model rules be provided to the Commissioners with each proposed revision.

7. CORRESPONDENCE

There was no correspondence.

8. PUBLIC COMMENTS

The Public Comments Section of the meeting provides the opportunity for individuals to address items that are not on the agenda. In accordance with the Brown Act, Personnel Commissioners may not engage in a discussion of non-agenda items or issues raised during public comments except to 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

- A. California School Employees Association – None
- B. San Dieguito Union High School District - None
- C. Public Comments – None

9. NEXT PERSONNEL COMMISSION MEETING

The next regular meeting of the Personnel Commission is scheduled for Tuesday, February 10, 2015, at 4:00 PM in the District Office Large Board Room 101, 710 Encinitas Boulevard, Encinitas, CA 92024.

10. CLOSED SESSION

Closed session to consider personnel issues pursuant to Government Code Sections 11126 and 54957 (for consideration of litigation, the appointment, employment, evaluation for performance, discipline/release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or session).

Evaluation of the Performance of the Director.

There was no closed session.

11. ADJOURNMENT

Personnel Commission meeting adjourned at 4:13 P.M.